



The Voice of Your Customer

2516 Park Avenue - Cincinnati, OH 45206 (513) 281-3228
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Graphic Artist

Reports To: Supervisor/Manager

Revision Date: January 2010

PRIMARY RESPONSIBILITIES

1. Create/modify brochures, flyers, project reports and presentations with graphics and animation using Microsoft Office and/or other graphics software
2. Partner with administrative assistant, subcontractors and project teams to best illustrate company image and to create required project documentation

KNOWLEDGE, SKILL AND EXPERIENCE REQUIREMENTS

1. High school diploma or equivalent. Additional training, education and/or certifications preferred.
2. Experience designing B2B promotional materials required.
3. Photography is a plus

WORKING CONDITIONS

Working conditions are normal for an office environment. Position requires 25-30 hours per week. Submit a one page cover letter (with salary requirements and contact information for two references) and a one page resume to info@thevoiceofyourcustomer.com. Visit www.thevoiceofyourcustomer.com for more information. No telephone calls, contractors or placement agencies please. Due to the size of files containing graphics, please only submit requested documents to the aforementioned email address. A company representative will contact you to request additional information as required.

In compliance with our Affirmative Action Program, we always make a good faith effort to recruit a diverse project team and provide equal opportunity for minorities, women and disabled persons. We also comply with the Ohio Revised Code 125.111 and all applicable federal regulations and guidelines regarding Equal Opportunity Employment.



Do you offer EXCEPTIONAL customer experiences...or simply good products and services?